



THE STUDENT SURVIVAL GUIDE



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ABOUT US

The John Molson Human Resources and Management Association (JHMA) is a student-led non-profit focused on connecting students with the HR and Management industries. Representing over 1,000 students at the John Molson School of Business, we organize events, provide academic resources, and create networking opportunities to help students gain industry insights and build their careers.



ACADEMICS



COURSE LAYOUT AND SELECTION

Students are required to follow either a 90-credit curriculum or, for international students, a 120-credit curriculum.

LOCAL STUDENT

- 48 core class credits
- 24 HR/MANA credits
- 18 elective credits

INTERNATIONAL STUDENT

- 48 core class credits
- 24 HR/MANA credits
- 18 elective credits
- 30 prerequisite class credits

HOW TO BUILD AN EFFICIENT SCHEDULE

Each student is required to follow a standardized core curriculum that aligns with their major-specific course progression. Below are links to the corresponding progression charts for reference.

Core class progression chart

- <https://www.concordia.ca/content/dam/jmsb/docs/programs/undergraduate/flowcharts/flowchart-core-fall-2023-onward.pdf>

HR class progression chart

- <https://www.concordia.ca/content/dam/jmsb/docs/programs/undergraduate/flowcharts/flowchart-hrm.pdf>

MANA class progression chart

- <https://www.concordia.ca/content/dam/jmsb/docs/programs/undergraduate/flowcharts/flowchart-mana.pdf>

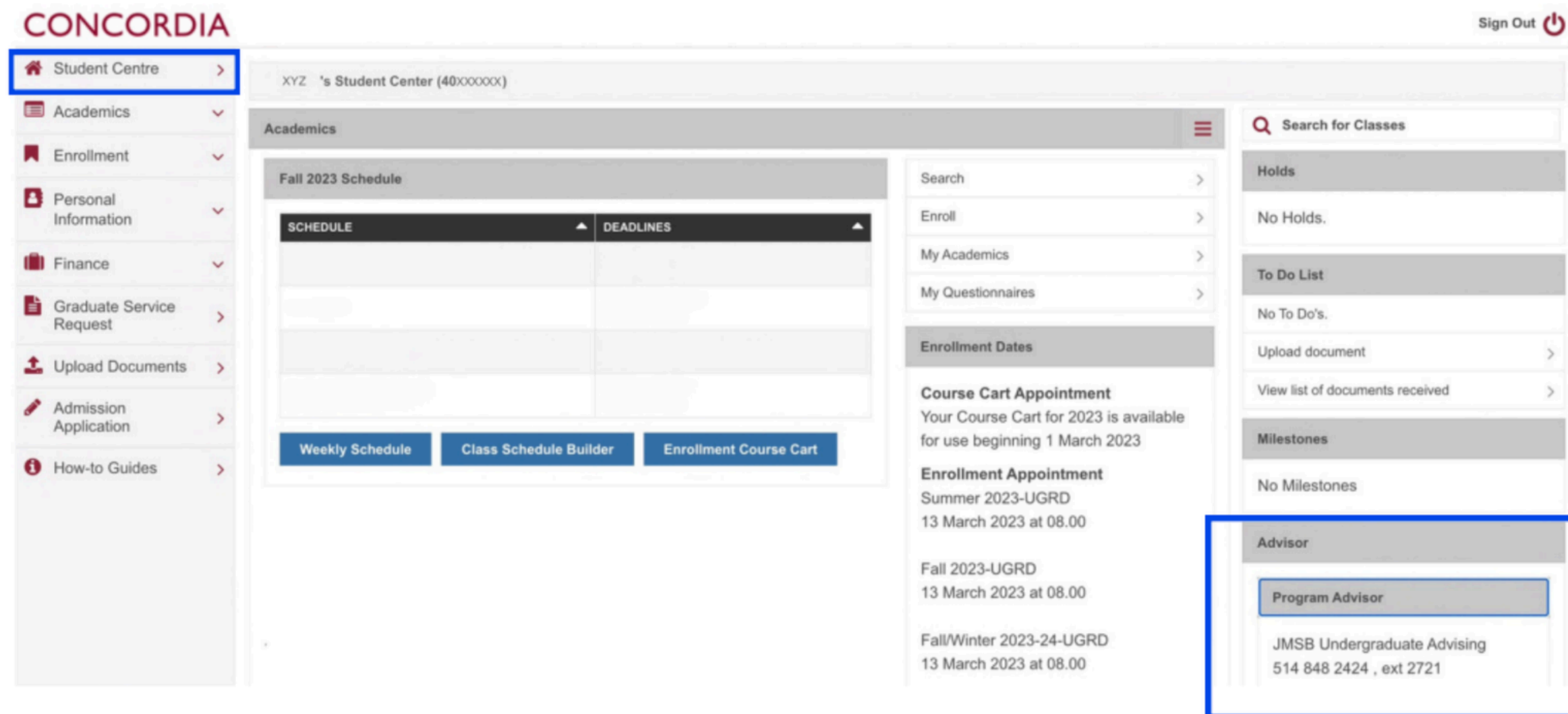
MOCK YEAR BY YEAR



OTHER RESOURCES

For any questions regarding schedule planning or course selection, you are encouraged to contact your academic advisor.

You can find out who your **Academic Advisor** is by going to your Student Center in your CU Account.



The screenshot shows the Concordia Student Centre interface. On the left is a navigation menu with options like Student Centre, Academics, Enrollment, Personal Information, Finance, Graduate Service Request, Upload Documents, Admission Application, and How-to Guides. The main content area is titled 'XYZ's Student Center (40XXXXXX)' and includes sections for Academics, Fall 2023 Schedule, Search, Enrollment Dates, and Advisor. The Advisor section, highlighted with a blue box, shows the Program Advisor as 'JMSB Undergraduate Advising' with the contact number '514 848 2424 , ext 2721'.

FURTHER EDUCATION & CERTIFICATIONS AFTER YOUR HR/MANA DEGREE

OPTION 1

Certified Human Resources Professional (CHRP):

Offered by the Ordre des conseillers en ressources humaines agréés (CRHA) in Québec, the CHRP designation is recognized across Canada

OPTION 2

Project Management Professional (PMP):

For those interested in project management, the PMP certification, offered by the Project Management Institute (PMI), is globally recognized.

OPTION 3

SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP)

Offered by the Society for Human Resource Management (SHRM), these globally recognized certifications validate HR expertise in areas like talent acquisition, employee relations, and HR strategy.

FURTHER EDUCATION & CERTIFICATIONS AFTER YOUR HR/MANA DEGREE PT.2

OPTION 4

Google Data Analytics Certificate

Offered by Coursera, you'll learn in-demand skills and get AI training from Google professionals. This certification program is recognized by

OPTION 5

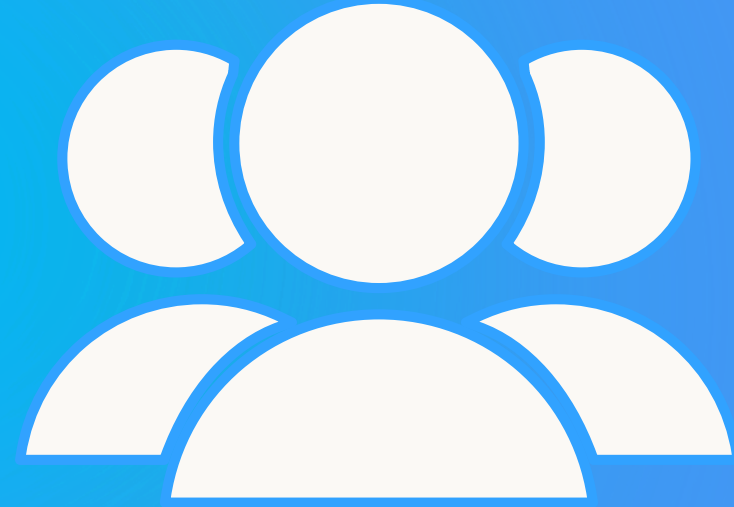
Payroll Compliance Practitioner (PCP)

Offered by the National Payroll Institute (NPI), it is recognized across Canada, including Quebec. This is a good route if you want to handle payroll professionally within HR.

OPTION 6

Certified Payroll Professional (CPP)

This payroll certification is a lot more advanced and internationally recognized. This is great for those looking for opportunities in cross-border/multinational payroll operations.



SOCIAL





★ SOCIAL INVOLVEMENT ACTIVITIES ★



There are many ways to get involved and enrich your university experience, such as joining a student association, committee, or society, or by participating in volunteer activities.



THINGS I WISH I KNEW AS A FIRST YEAR!



SCAN FOR FIRST-YEAR HACKS



CAREERS



CAREER PATH AFTER GRADUATING

HR PATHS

- Human Resources Coordinator/Generalist
- Recruiter/Talent Acquisition Specialist
- HR Business Partner
- Compensation & Benefits Specialist
- Training & Development Specialist
- Employee Relations Manager
- HR Consultant
- HR Director/Chief Human Resources Officer (CHRO)

MANA PATHS

- Operations Manager
- Project Manager
- Business Development Manager
- Consultant (Management/Strategy/HR)
- Supply Chain Manager
- Sales Manager
- Entrepreneur/Startup Founder
- Corporate Trainer

Why internships matter?

Internships provide hands-on experience, networking opportunities, and a competitive edge in your career. But did you know there are dedicated resources to help you find the perfect internship?

Career Management Services (CMS)

CMS equips students and alumni with tools, resources, programs, and networking opportunities to achieve professional success. Services include:

- Mock Interviews – Practice and refine your interview skills
- Career Advising – Get expert career guidance
- Job Search Portal – Access exclusive internship postings

Discover ConneXions

CMS' career portal, where students can explore the latest internship postings from top organizations looking for interns.

Find More Opportunities Here:

CONNEXIONS





MEET ONE OF OUR ADVISORS



TAMILIA BUONANNO

Undergraduate-level Career Advisor

tamilia.buonanno@concordia.ca

What can Tamilia help you with?

RESUME
&
COVER LETTER REVIEW

MOCK INTERVIEWS
&
NETWORKING

UNDERSTANDING
RECRUITMENT
TIMELINES
AND CAREER PATHS

ADDITIONAL RESOURCES

For additional questions, you can always contact us:



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